



CONSTITUTION

OF

CENTRAL GAUTENG ATHLETICS

VERSION 2010 – 27/02

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SECTION 1 DEFINITION AND TERMS

In this constitution, except where incompatible with the context, the following terms shall have the meanings indicated:

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| 1.1 | AGM | Annual General Meeting |
| 1.2 | ASA | Athletics South Africa |
| 1.3 | IAAF | International Association of Athletics Federation |
| 1.4 | CGA | Central Gauteng Athletics |
| 1.5 | Athletics | Track & Field, Road Running, Race Walking and Cross Country (including Mountain Running) |
| 1.6 | Athletics Meet: | An event in Track & Field, Road Running, Race Walking and Cross Country, as provided for in Clause 1.5 catering for individual licensed athletes affiliated to clubs in good standing with their respective Provinces, and including Fun Runs sanctioned by CGA through its members |
| 1.7 | BOARD | Management Board of CGA as constituted in terms of clause 20 |
| 1.8 | COMMISSIONS | The bodies established by the Annual General Meeting (AGM) of CGA to manage on behalf of the Executive Board, all or any of the disciplines of athletics as provided for in Clause 1.5 |
| 1.9 | CONSTITUTION | The Constitution of Central Gauteng Athletics |
| 1.10 | COUNCIL | The Body as constituted in terms of Clause 19 |
| 1.11 | DISADVANTAGED PEOPLE | Previously disadvantaged people including Women |
| 1.12 | DISABLED PERSONS | People with disabilities |

- 1.13 DOMICILE The place of permanent resident of an athlete in the Republic of South Africa.
- 1.14 EXECUTIVE BOARD The Board as constituted in terms of Clause 20.
- 1.15 GENERAL MEETING The meeting as set out in Clause 13.
- 1.16 HONORARY MEMBERS: As described in Clause 25
- 1.17 MEMBERS Includes membership as described in Clause 7
- 1.18 RULES AND REGULATIONS: As formulated in Clause 27
- 1.19 SGM Special General meetings a formulated in Clause 13.2
- 1.20 OFFICERS Full time and /or part time employees of CGA
- 1.21 OFFICE BEARERS Elected members of the Executive Board, the Commissions and the Committees of CGA
- 1.22 DEFINITION OF A CLUB Athletic Club affiliated to CGA
- 1.23 Any reference to the singular shall include the plural and vice versa.
Any reference to the male gender shall include the female gender and vice versa.

2. NAME AND LEGAL PERSONALITY

The name of the Association shall be Central Gauteng Athletics, hereafter referred to as CGA

CGA shall have a legal personality and shall, through its authorized representatives:

have an independent existence from its members and officers;

be entitled to acquire encumber or dispose of movable or immovable property

incur legal obligations and liabilities independently of its Members, Officers and Office Bearers.

be entitled to enter into legal transactions and to institute or defend legal proceedings.

2.3 CGA is the sole organization administering and controlling athletics in the Province within the boundaries as defined in the Delimitation Clause in ASA's Constitution.

2.4 CGA shall be the sole body affiliated to ASA from within the relevant Province as referred to in the Delimitation Clause in ASA's Constitution and as such controls athletics in this Province

2.5 The Head Office of CGA shall be established to carry out the administration of this Province in accordance with the policies of ASA at such address as may be determined by the Executive Board of this Province from time to time.

2.6 CGA shall remain a non profit-making organization responsible for overall development of athletics in this Province.

2.7 *The organization may not pay or distribute any funds or resources to its members or office bearers, save and except for:*

2.7.1 *honoraria to be paid in terms of clause 21.12 of the constitution*

2.7.2 *remuneration paid to executive office bearers as is decided upon in terms of this constitution*

- 2.7.3** payments for services rendered or goods supplied by members on a commercial basis where they have been awarded the right to provide such services or supply such goods by the executive officer and permission to contract with a member has been obtained from the Executive Board, provided that such amounts paid as honoraria, remuneration or payment for goods and services, as contemplated in this clause, is reasonable.

3. AREA OF JURISDICTION

CGA is demarcated by the following districts:

Krugersdorp; Randfontein; Roodepoort; Randburg; Johannesburg; Kemtonpark; Germiston; Alberton; Boksburg; Benoni; Brakpan; Springs, Westonaria; Midrand; Sandton

4. COLOURS AND BADGE

“The Colours” of CGA shall be Red, Black, White and Gold.

“The Badge” of CGA shall be “the Lion” as illustrated in annexure “A” to this constitution.

No colours of CGA shall bear the trademark or name of any sponsor, manufacturer or supplier without the prior written consent of the Executive Committee of CGA.

CGA colours may be awarded to Senior, Junior, Veteran and Sub Junior athletes as well as Officials and Coaches; Team Managers, Administrators including the Honoris Causa awards.

4.1 CGA Junior Athlete’s Colours:

Black blazer with badge embroidered on the breast pocket thereof, with the words “Junior Athletics ” inscribed thereon, the tie for males and a scarf for females.

4.2 CGA Senior Athlete’s Colours

Black blazer with badge embroidered on the breast pocket thereof, with the words “Athletics” inscribed thereon, the tie for males and the scarf for females.

4.3 CGA Veteran Colours:

Black blazer with badge embroidered on breast pocket thereof with the words “Athletics” and “Veteran” inscribed thereon. The tie for males and the scarf for females.

4.4 CGA Managers’ Colours

Black blazer with badge embroidered on the breast pocket thereof, with the words “Athletics Manager” inscribed thereon, the tie for males and a scarf for females.

4.5 CGA Coaches and Officials Colours:

Black blazer with the badge embroidered on breast pocket thereof with the words "Athletics Coach" or "Athletics Officials" (whichever is applicable) the tie for males and a scarf for females.

4.6 CGA Executive Colours

Black blazer with badge, embroidered breast pocket thereof, with the words "Athletics Executive" inscribed thereon, a tie for males and a scarf for females.

4.7 CGA Honours Colours

Black blazer, with badge embroidered on breast pocket thereof, with the words "Athletics" and directly beneath that "Honoris Causa" inscribed thereon, and the tie for males.

5. MISSION AND OBJECTIVES

MISSION

It is the mission of Central Gauteng Athletics to promote athletics in every corner of the Province through mass participation and in doing so to investigate in the most rural areas in order to uncover the talent, which might have been overlooked or ignored in the past, and to be accessible to all sport loving people

OBJECTIVES:

In the pursuit of this mission, the following objectives are regarded as basic corner stones of the programme guiding the activities of CGA

To establish friendly and loyal co-operation between all members for the benefit of athletics, efficient and effective administration, harmonious co-existence and co-operation amongst members and to promote the best interest of athletes and athletics in CGA.

The maintenance and the extension of a system of clubs throughout the Province, open to Membership by all members of the population and allowing access to registration, participation, coaching, technical officiating and other services of CGA to all members of the community who wish to participate in athletics and who comply with CGA's membership prerequisites.

To ensure that no form of discrimination be it based on race, ethnicity, religion, politics, gender or otherwise, be permitted in athletics and to take all practical measures to prevent such discrimination.

Compliance and maintenance of the rules and regulations governing athletics in accordance with the constitution of ASA and with relevance to this Constitution.

The training of athletics officials by the promotion of theoretical and practical courses and examinations accessible to all interested parties and leading to registration as qualified

officials, such training to be aimed at ensuring the availability of officials for all authorized athletics meetings in CGA.

The training of aspirant coaches in the principles and methodology of coaching and the organization to be aimed at ensuring the availability of coaches for the benefit of all athletes.

The co-ordination of athletics in CGA with regard to, inter alia –

5.2.7.1 the awarding of Provincial Colours;

5.2.7.2 the external liaison and affiliation with ASA and any other relevant organizations, internal and external.

5.2.7.3 Licensing of athletes, technical officials and coaches only within CGA

5.2.7.4 the monitoring of athletes at all levels within CGA

5.2.7.5 the compilation of an events calendar for holding of athletics meetings within this Province, which shall be subject to approval by ASA:

5.2.7.6 development programs within CGA

5.2.7.7 general to do all such things as are necessary or incidental to the attainments of the objectives of athletics in CGA.

5.2.8 The maintenance of the rules affecting the amateur status of athletes and the eligibility of athletes to compete at athletics meetings in CGA.

5.2.9 The promotion of a spirit of dedication to the basic principles of fair competition in all respects, including the right of every athlete to strive to achieve provincial titles and colours without being disadvantaged by administrative constraints, rulings or otherwise.

5.2.10 The promotion of athletics meetings and competitions through its members so as to ensure ample and equal access to competition by all athletes from all recognized age groups in accordance with the mission and objectives of CGA

5.2.11 The identification of local requirements with regard to facilities for training and competition and the promotion of the provision of such facilities through representation to the appropriate authorities and other interested parties

5.2.12 Participation to the full in the affairs of the national governing body of athletics and their affiliated associations.

5.2.13 To strive for the total and complete unification and transformation of athletics at all levels, and to stem racism wherever it rears its ugly head

5.2.14 To enforce the IAAF Doping Control Regulations as laid down in the ASA Constitution, in CGA.

5.2.15 ensure that more athletics events are taken to disadvantaged communities, especially in the rural areas.

5.2.16 To embrace the following further objectives namely:

5.2.16.1 To achieve all the objectives set out in this Constitution

- 5.2.16.2 To eradicate the imbalances of the past by putting special focus on making the sport of athletics easily and more accessible to the disadvantaged people in CGA
- 5.2.16.3 To raise funds from whatever appropriate source for the purpose of uplifting athletics in CGA

6. MEANS OF ACHIEVING OBJECTIVES

6.1 CGA shall co-ordinate athletics in Central Gauteng Athletics with regard to:

6.1.1 The licensing of athletes

6.1.2 Maintaining a list of all the provincial records in CGA

6.1.3 Control and determination of all fixtures on the track, cross-country and road running within CGA. This includes any National or International athletics meetings awarded to CGA by ASA.

6.1.4 The approval of all teams selected to compete for CGA at ASA events as recommended by the various Commissions of CGA.

6.1.5 The promotion of provincial representative teams to all ASA athletics meetings and to strive to offer every incentive to the athletes of CGA

6.1.6 To ensure that through ASA the rules in respect of doping are strictly adhered to

6.1.6.1 To set standards for and to award provincial colours and awards.

6.1.6.2 To oversee the organization of CGA Championship events for every recognized fixture of athletics in CGA.

6.1.6.3 The drafting of the annual calendar of CGA and to remit same to ASA for approval before the date stipulated by ASA.

6.2 The objective of CGA will be –

6.2.1 Affiliation with ASA, or any relevant organization as may become necessary.

- 6.2.2 Taking all steps and following all procedures which are lawful and compatible with the aims and objectives of CGA
- 6.2.3 Raising funds for any purpose which may be deemed necessary in terms of this Constitution.
- 6.2.4 Requiring compliance with the provisions of this Constitution and with the Rules and Regulations issued in terms thereof.
- 6.2.5 Complying with uniform rules and regulations laid down by ASA for the administration, control and protection of athletics in CGA.
- 6.2.6 Ensuring the annual provincial championships are held.
- 6.2.7 Ensuring that athletics clubs are established within the area of CGA
- 6.2.8 Ensuring that all clubs in CGA are registered with CGA and have licensed athletes.
- 6.2.9 Ensuring that no unregistered athlete will be allowed to participate in Provincial competitions that are approved by CGA .

7. MEMBERSHIP

7.1 Categories of Membership.

7.1.2 Membership of CGA may be divided into three broad categories:-

7.1.2.1 Provincial clubs responsible for the administration and promotion of athletics on behalf of CGA.

7.1.2.2 Provincial clubs shall pay an affiliation fee as determined by the AGM from time to time.

7.2 Associate members as defined in Clause 7.4 below.

7.3 Individual members, namely office bearers and honorary members as defined in Clause 7.5. below.

7.4 Associate members comprising from:-

7.4.1 The Provincial Affiliate Body to South African Student Sports Union (SASSU Athletics);

- 7.4.2 South African Masters Association (SAMA);
- 7.4.3 The Provincial Affiliate Body to United School Sports Association of South Africa (USSASA – Athletics);
- 7.4.4 South African National Defence Force (SANDF);
- 7.4.5 South African Police Services (SAPS);
- 7.4.6 The Provincial Affiliate Body to Disability Sport of South Africa (DISSA).
- 7.5 Individual Members shall comprise of :-
 - 7.5.1 All the individual people who serve on the Executive Board, the Commissions and Committees of CGA.
 - 7.5.2 All the honorary members.
- 7.6 Athletes, Coaches and Technical Officials - They shall all be members via their respective clubs.

8. APPLICATION FOR MEMBERSHIP

- 8.1 Application for membership must be submitted to the Executive Officer of CGA and must include the completed standard application form, the Constitution of the applicant and the affiliation fee as determined by the AGM.
- 8.2 The application shall then be submitted to the Executive Board of CGA which shall rule on the application.
- 8.3 Membership provisionally granted by the Executive Board must be tabled at the subsequent AGM for ratification.

9. REGISTRATION OF ATHLETES

- 9.1 Registration takes place immediately when a club has been accepted as a member of CGA after complying with the provisions of Clause 8 above. Such members must keep the Executive Officer of CGA informed of all changes in its management and constitution. Changes to the member's constitution will not be valid until validated by CGA.
- 9.2 All clubs/schools are to be notified in January each year in writing as to their registration fees.
- 9.3 Members must apply directly to the office of CGA for the registration numbers of their athletes.
- 9.4 All athlete registrations must be done through the member clubs and not directly at the CGA offices.
- 9.5 All coaches and officials will only be recognized if registered with CGA .

10. SUSPENSION AND EXPULSION

- 10.1 Any member (including clubs, athletes and office bearers of CGA which has engaged in misconduct or has unjustifiably violated the provisions of this Constitution or by its actions brings Central Gauteng Athletics into disrepute, may be suspended for an indefinite period until its case has been referred to the CGA Disciplinary Committee for investigation and further action.
- 10.2 Allegations of misconduct warranting suspension must be submitted to the Office of CGA in writing.

11. RIGHTS OF MEMBERS

All members as referred to in *Clause 7* shall have the right to participate in the affairs of athletics in CGA
Save and except that no member shall have any rights over any assets corporeal or incorporeal where ownership of those assets is vested in the organization.

12. ORGANISATION

12.1 The sub-structures of Central Gauteng Athletics are:-

- 12.1.2 The Annual General Meeting – AGM;
- 12.1.3 The General Council - GC;
- 12.1.4 The Executive Board – EB;
- 12.1.5 The Various Commissions;
- 12.1.6 The Various Committees; and
- 12.1.7 Clubs in Central Gauteng Athletics.

13. THE GENERAL MEETINGS

The Annual General Meeting (AGM).

The AGM shall be convened every year within two months of the financial year-end of CGA. The financial year-end shall be 31 December each year.

The AGM is the supreme authority of athletics in Central Gauteng Athletics.

The members shall receive sixty (60) days written notice of the date of the AGM.

All notices of motions and all nominations are to reach the Executive Officer of CGA not less than thirty (30) days before the AGM.

The Executive Officer shall notify all members of the agenda and provide a list of nominations for the Executive Board, Commissions and other positions twenty-one (21) days before the AGM.

13.2 SPECIAL GENERAL MEETINGS (SGM)

13.2.1 The Executive Board and/or the General Council may at any time of its own accord or shall upon receipt in writing of a request from at least one third of the clubs in CGA call a general meeting, which shall be known as a SGM.

13.2.2 A SGM called for as prescribed in 12.2.1 above shall be convened by the Executive Officer of CGA in writing within thirty (30) days after the said request.

13.2.3 The notice convening the SGM shall include its agenda.

14. REPRESENTATION AT GENERAL MEETINGS

14.1 The General Meetings (AGM and SGM), shall consist of:-

14.1.1 The Executive Board of CGA;

14.1.2 The Commissions of CGA;

14.1.3 Clubs affiliated to CGA;

14.1.4 Associate members; and

14.1.5 Honorary members.

14.2 Clubs shall be entitled but not obliged to be represented at the AGM or SGM by the Chairperson of the Club plus one member of that Club, i.e. not more than two members or delegates to be present at such meetings.

14.3 Associate members shall be entitled but not obliged to be represented by two delegates.

14.4 Clubs and Associate members shall be entitled to participate in the business of the AGM or SGM only if their affiliation requirements have been complied with and all monies, including licensing fees, levies, fines and other fees have been met in full prior to the said meeting.

14.5 Clubs shall be entitled to one voting delegate and observers shall be accredited with no Vote. In clause 16.2.2 you have 2 votes for clubs.

14.6 Delegates representing at least fifty per cent plus one of the clubs, Associate Members and Individual Members registered in CGA at the date of the General Meeting shall constitute a quorum at any General Meeting.

14.6.1 Should a quorum not be present at the meeting venue of which notice was given of the meeting within thirty minutes of the official starting time, members present from either constituency shall represent the 50% of each and allow the Council meeting to continue with its business.

15. PROCEDURE AT GENERAL MEETINGS

- 15.1 The President of CGA shall preside at any General Meeting and in his absence the Vice President and if both are absent the Board will elect a presiding Chairman amongst them..
- 15.2 The agenda of an AGM shall include but shall not be limited to the matter set out hereunder:-
- 15.2.1 Scrutiny of delegates' credentials.
- 15.2.2 Reading of the notice convening the Meeting.
- 15.2.3 Reading and adoption of the minutes of the previous AGM and any SGM's under the period of review.
- 15.2.4 Dealing with the recommendations/proposals/motions put forward by the Council.
- 15.2.5 Submission, discussion and adoption of the Annual Reports.
- 15.2.6 Submission of Audited Financial Statements for the financial year under review.
- 15.2.7 Dealing with any amendments to the Constitution of which due notice has been given.
- 15.2.8 Election of the office bearers in terms of Clause 16.
- 15.3 The agenda of a SGM shall be disposed of in the order specified below:-
- 15.3.1 Scrutiny of delegates' credentials.
- 15.3.2 Reading of the Notice convening the meeting.
- 15.3.3 Dealing only with matters for which the meeting was called, which matters were specified in the Notice calling the meeting.

16. VOTING AT GENERAL MEETINGS

- 16.1 Voting on all recommendations/proposals/motions shall be by show of hands, or by secret ballot if two members, unopposed, so demand. However, if the demand of two or more members is opposed then the President or Presiding Member, upon consultation with the Executive Board, shall make a ruling on the mode of voting to be employed. In the case of a tie, the Presiding Member shall use his/her casting vote to break the deadlock. This Clause excludes voting for election of Office Bearers.
- 16.2 Members will be entitled to the following number of votes:-
- 16.2.1 Provincial Board Members present: 1 vote per member
- 16.2.2 Clubs present: 2 votes per member club (and not per delegate)
- 16.2.3 Associate Members present: 1 vote per member (and not per delegate)

16.2.4 Members of Commissions present: 1 vote per member (excluding Chairperson)

16.2.5 Honorary Members No votes.

No person shall have more than one vote, irrespective of the number of offices held.

Any new Club who may affiliate to CGA shall serve a period of thirty days before being entitled to vote at a General Meeting.

17. ELECTION OF OFFICE BEARERS

17.1 The AGM shall hold quadrennial elections by secret ballot. Only Members affiliated to CGA, may stand for office and only individuals who are Members in good standing at their respective clubs or in good standing as Associate Members, in CGA, may stand for office.

17.2 Nomination Procedure:-

17.2.1 There shall be four sets of nomination forms, one for the Executive Board and one for each of the three Commissions.

17.2.2 The nomination forms shall be distributed by the Executive Officer sixty days prior to the AGM.

17.2.3 The nomination form shall be returned to the offices of CGA, not later than thirty days before the AGM.

17.2.4 The nominating Member shall verify on the nomination form that the nominated person is available for election.

17.2.5 The final list of the persons nominated for specific portfolios and who are available for election shall be prepared by the office of CGA and posted to all Members not later than twenty-one days prior to the AGM. Ballot papers shall be prepared by the office of CGA for the elections.

17.2.6 Nominees must be active Members of the their respective Clubs or active Members of the Associate Members nominating them.

17.3 Voting Delegates and Their Voting Powers

17.3.1 A maximum of one voting delegate per Club per session will be allowed.

17.3.2 The voting powers of Members shall be as provided by Clause 16 above.

17.4 Quadrennial Elections Procedure

17.4.1 There will be one QGM sub-divided into four sessions, namely, one session to elect the Executive Board (including the three Commission Chairpersons), and one session each to elect each of the three Commissions.

17.4.2 The Executive Board Session.

17.4.2.1 This session will precede the other three sessions, and it will sit to elect the Executive Board, as provided by Clause 20 and in the order of precedence as provided by

Clause 20.

17.4.3 The Commission Sessions

17.4.3.1 These sessions will sit in alphabetical order of precedence (i.e. Cross Country and then Road Running and finally Track and Field) following the Executive Board session.

17.4.3.2 The sessions will sit to elect the Members of each Commission, as provided by Clause 23 (excluding the Commission Chairperson), and in the order of precedence provided by Clause 23.

17.4.4 No Member of the Executive Board or any of the Commissions will be allowed to fill more than one position. In other words, as soon as a Member is elected onto the Executive Board or any one Commission, he/she will automatically be unavailable for election into another position for which he/she was nominated (one person one portfolio), save that the Chairperson of each commission automatically sits on the Executive Board.

17.4.5 The candidates need not be present at the QGM but written acceptance of office nominated for must be received at the meeting.

17.4.6.1 Outgoing office bearers are automatically deemed to have been nominated for their respective offices.

17.4.6.2 If no nominations are received for a specific portfolio, nominations may be made from the floor from accredited members

17.4.6.3 In the case of an election tie, there is to be a re-vote and if the parties are still tied, then the President, or failing him, the person presiding over the meeting shall exercise a casting vote.

17.5 Appointment of Committees

17.5.1 Committees of CGA shall be divided into two categories, namely Ad Hoc Committees and Standing Committees.

17.5.2 Ad Hoc Committees

17.5.2.1 These are special committees that will be formed on a need (as and when) basis. The number of members in these committees will differ from committee to committee, depending on the task they have to execute.

17.5.2.2 The procedure for the formation of ad hoc committees will be determined from time to time, and may differ from committee to committee, depending on the circumstances surrounding a specific committee.

17.5.2.3 Ad hoc committees may be formed at the request of:-

17.5.2.3.1 the Executive Board; or

17.5.2.3.2 the Commissions; or

17.5.2.3.3 the Executive Officer.

17.5.2.4 Ad hoc committees may be dissolved:-

17.5.2.4.1 as soon as they have achieved the objective for which they were formed; or

17.5.2.4.2 as the Executive Board may decide.

17.5.2.5 An ad hoc committee may, in other circumstances, be elevated to the status of a standing committee. If this happens the necessary constitutional amendments should be effected.

17.5.2.6 Standing Committees

17.5.2.6.1 As opposed to ad hoc committees, standing committees have a permanent existence (in principle and not in composition). The number of members per committee will be five.

17.5.2.6.2 The following standing committees are constituted:-

17.5.2.6.2.1 Coaches Committee;

17.5.2.6.2.2 Women's Committee;

17.5.2.6.2.3 Development Committee;

17.5.2.6.2.4 Technical Committee;

17.5.2.6.2.5 Disciplinary Committee.

17.5.2.6.3 Standing committees will be formed by the Executive Board inviting nominations from all Members and Associate Members.

17.5.2.6.4 The nominations will be scrutinized by the Commissions, where applicable, after which a firm proposal on the composition of the committees will be made to the Executive Board for its consideration and ratification.

17.5.2.6.5 The composition of standing committees will be reviewed biennially.

17.5.3 All committees will be of no force or effect unless they are ratified by the Executive Board.

17.5.4 Standing Committees may be reconstituted (in composition only) at the Executive Board's discretion.

17.5.5 Commission and Board Members who are absent on three consecutive meetings without an apology, must be removed from the Committee or Commission.

17.6 Disclosure of Interests

17.6.1 Each person holding office in Central Gauteng Athletics or members of any organising committee ("LOC") in respect of any event under the auspices of CGA or any Provincial Member or Associate Member, shall disclose to the Executive Board in writing any interest (whether direct or indirect) he may have in any contract or proposed contract or business being considered by CGA or the relevant LOC, and shall refrain from discussing or voting upon such business. A person may make a general declaration that he/she is a member of a particular organization, so to be regarded as interested in any transaction involving that organization.

- 17.6.2 No person holding office in CGA or any LOC referred to in Clause 16.6.1 shall use any information that he/she gains as such a representative of CGA or any LOC for personal, business or otherwise gain.
- 17.6.3 Nothing in this Article shall derogate from the general duty of good faith owed by a member to CGA and/or any LOC referred to in clause 16.6.1.
- 17.6.4 Any gifts and/or gratuities and/or benefits received by any member, including a member of any LOC referred to in Clause 16.6.1, where the value thereof exceeds R500,00 shall be required to be declared to CGA and in the case of an LOC to the LOC as well. Furthermore, the Executive Board shall have the power to take such action it deems necessary if it considers the gift, gratuity or benefit to be capable of impairing the dignity and integrity of CGA, to require such gift, gratuity or benefit to be dealt with in such manner as it may determine. Should any member of the Executive Board be the subject of this determination, he shall excuse himself from the Executive Board's deliberations.

18. REMOVAL OF MEMBERS OF THE EXECUTIVE BOARD AND COMMISSIONS

- 18.1 Notwithstanding anything contained elsewhere in these articles the members may by an ordinary resolution passed at a Special General Meeting remove from office any person. This excludes the officers of CGA.
- 18.2 Upon receiving a valid requisition for a Special General Meeting at which a resolution to remove any such person is to be proposed, the Executive Officer shall give notice in writing of such resolution to the person(s) concerned and shall if required by such person(s) circulate to all Members entitled to receive notice of the Meeting, any written communication of reasonable length provided it does not contain any illegal, offensive or defamatory material.
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- 18.3 At the Special General Meeting the person whose removal is proposed shall have the right to address the Meeting.
- 18.4 Any removal of any person shall be without prejudice to any legal claim he/she may have against CGA or that CGA may have against him/her in respect of matters arising before such removal.

19. THE COUNCIL MEETING

- 19.1 The Council Meeting shall consist of:-
- 19.1. CGA's Executive Board;
- 19.1.1 CGA's Commissions;
- 19.1.2 The chairperson or accredited representative and one other representative of each affiliated and fully paid up Club;
- 19.1.3 The chairperson or accredited representatives of each Associate Member;
- 19.1.4 The chairpersons of all Committees e.g. coaches, Technical, etc.;
- 19.1.5 Honorary Member;

- 19.1.6 Any other parties as are specifically invited by the Executive Board.
- 19.2 All Members of the Council shall be entitled to one vote each.
- 19.3 The Council shall meet at least once per annum.
- 19.4 Members of the Council shall receive at least thirty days notice of council meetings. A meeting shall be called by the President of the Council requested, in writing, by at least one third of the Clubs who are in good standing, or by the Executive Board, of CGA
- 19.5 A quorum at Council meetings shall be fifty per cent plus one of the members in CGA, who are in good standing.
- 19.6 Minutes of Council Meetings shall be distributed to Council Members within fourteen days of the meeting.
- 19.7 Recommendations/proposals/motions passed at Council Meetings shall be tabled at AGMs for adoption and ratification.

20. THE EXECUTIVE BOARD

20.1 The Executive Board shall consist of :-

20.1.1 The President;

20.1.2 One Vice-President;

20.1.3 The chairperson of each of the three commissions, viz., Cross Country, Road Running and Track & Field;

20.1.4 Four additional members.

20.2 The Executive Officer shall serve on the Executive Board as an ex-officio member and shall have no vote.

20.3 The Presidium shall be the substructure of the Executive Board facilitating decision – making where necessary, in the office of this Province. The Presidium shall consist of the President, the Executive Officer and the Vice-President.

20.4 The Executive Board shall meet at least once per month.

20.5 The President shall chair all meetings of the Executive Board and in his absence, the Vice-President will so act. The President's function shall be that of a non-Executive President.

20.6 The President shall call a meeting of the Executive Board as provided by Clause 20.4 or if requested to do so by at least three members thereof.

20.7 Members of the Board shall receive at least seven days written notice of meetings together with copies of the agenda.

20.8 Each member of the Board has one vote except the Executive Officer, while the chairperson of the meeting will also have a casting vote.

- 20.9 Minutes of all meetings of the Board will be sent only to members of the Executive Board and must be dispatched within seven days of the meeting.
- 20.10 The Executive Board shall have the power to co-opt any person to serve thereon either in general, or for a definite purpose during a specific meeting, or when dealing with a specific matter.
- 20.11 Anyone co-opted under Clause 20.10 shall be allowed to take part in the proceedings and the discussions of the Executive Board but without a vote.
- 20.12 At least five voting members present at an Executive Board meeting shall form a quorum. The five shall include at least two chairpersons of Commissions and one member of the Presidium.
- 20.13 The activities of the Executive Board are at all times to be transparent and communicated to the members in the form of regular activity reports, and the Executive Board will at all times remain accountable to the members.

21. POWERS AND DUTIES OF THE EXECUTIVE BOARD

In addition to the powers and duties granted to the Executive Board in terms of any provision of the Constitution, the following further powers shall vest in the Executive Board:

- 21.1 To establish policy and direction in line with the provisions of this Constitution, and to approve the yearly business plan and budget;
- 21.2 To keep minutes of all Executive Board meetings;
- 21.3 To appoint, quadrennially, within six months after the QGM or AGM, all Standing Committees;
- 21.4 To designate, where desirable, committees or others to investigate and advise the Executive Board in areas of specialist interest, e.g. marketing, media and television;
- 21.5 To take appropriate action against any member of the athletics family who acts in a manner that brings the sport to disrepute;
- 21.6 To appoint delegates to various bodies which CGA is affiliated to or is required to send such to;
- 21.7 To temporarily or permanently suspend any person, club or member who or which is guilty of misconduct of bringing the sport of athletics into disrepute, or to restore the status of such a person, club or member.
- 21.8 To refer disciplinary matters to the CGA Disciplinary Committee, and to act on recommendations of the Disciplinary Committee.
- 21.9 To do anything which is in the interest of CGA, provided that it is in keeping with

its mission and objectives and complies with the provisions of this Constitution;

21.10 To maintain a head office consisting of officers under the control of the Executive Officer to perform such functions as CGA may decide;

21.11 To control the financial affairs of CGA and to consider financial statements and in this regard:

21.11.1 To borrow or lend money with the necessary guarantees and conditions;

21.11.2 To acquire, encumber or dispose of movable or immovable property;

21.12 All funds accruing to CGA shall be deposited in an account or accounts opened in the name of Central Gauteng Athletics in a Banking Institution.

21.12.1.1 The accounts for CGA to draw, receive and endorse cheques, bills of exchange and IOU's in connection with the financial business of CGA;

21.12.2 The officials of CGA authorized to sign cheques on its behalf shall be the Executive Officer; Treasurer and any one or two other members of the Executive Committee.

Two signatories must sign all cheques

The Treasurer or Executive officer in the absence of a Treasurer will keep proper books.

An Audited Financial Statement and Balance Sheet shall be submitted to each AGM and he shall give a brief report on the finances of CGA at every meeting of the Executive Board or Council

The Executive Board may order an audit of accounts at any time.

21.13 To pay out any honoraria, which have been decided;

21.14 To agree to the settlement of the travel and subsistence expenses of any person when justified by the circumstances;

21.15 To submit to the Annual General Meeting audited financial statements for the previous financial year.

21.16.1 The authority to appoint an Executive Officer.

21.16.2 The Executive Officer shall be the executive head of the organization, and is responsible for the financial well-being, the image and the marketing of the organization, as well as the implementation of broad policies and decisions as laid down by the Executive Board. The Executive Officer will report to the Executive Board;

21.16.3 The Executive Officer shall be Chief Administrator, the Chief Protocol Officer and the Chief Development Officer and will be in charge of the administrative functions of the CGA's Head Office and will be appointed on a full-time basis by the Executive Board.

21.17 No office bearer shall have any rights over any assets corporeal or incorporeal where ownership of those assets is vested in the organisation

22. POWERS AND DUTIES OF THE COUNCIL MEETING

The powers of the direction of the affairs of CGA shall be vested in the Council and, in addition to the powers and duties granted to the Council in terms of any section of this constitution, the following further powers shall vest in the Council:-

22.1 To do anything which is in the interest of CGA that it is in keeping with its mission and objectives and complies with the provisions of the Constitution and the directives of the Annual General Meeting;

22.2 To propose rules and regulations as required for the smooth running of the affairs of CGA, subject to ratification by the AGM and ASA.

22.3 To deliberate on any matters, which may be brought before it, and to make recommendations on the same matters to the AGM.

23. THE COMMISSIONS

23.1 Each of the three Commissions shall consist of the following members:-

23.1.1 the Chairperson;

23.1.2 the Vice-chairperson; and

23.1.3 three additional members;

23.1.4 At least two members of the Commission shall be women.

GENERAL PROVISIONS

24. HEAD OFFICE

The head office of CGA shall be situated at the venue decided upon from time to time by the Executive Board.

25. HONORARY MEMBERSHIP

Honorary membership will be awarded to persons who have served athletics with great distinction, subject to the following:-

- 25.1 Nominations, with a comprehensive motivation and report of the services rendered by the nominee to athletics are to be submitted to the Executive Board for consideration by the Executive Board sixty days before an AGM.
- 25.2 Once nominations have been approved by the Executive Board, such nominations and motivations shall be submitted to members for their consideration.
- 25.3 Members shall vote by ballot and those nominees who have gained seventy five per cent of the votes recorded, shall be short-listed for the award.
- 25.4 The names of the final nominees shall be presented for ratification at the next AGM.

26. FINANCIAL MATTERS

- 26.1 The financial year-end of Central Gauteng Athletics shall be 31 December every year.
- 26.2 Membership Fees
 - 26.2.1 The Executive Board will determine affiliation and licence fees.
 - 26.2.2 Affiliation and license fees are due on or before the last day of February of every year.
 - 26.2.3 If affiliation fees have not been paid before such date the defaulting member will be automatically suspended from all ASA and Provincial affairs and shall only be re-instated when the cause for that suspension will have been removed and the Executive Board approved such reinstatement.
 - 26.2.4 If the amount due is paid, including a penalty equal to half of the member's affiliation fee, the executive committee may lift the suspension.

26.3 CGA shall not distribute its annual surplus funds among its members.

26.4 CGA is a non-profit organisation and any surplus arising shall be used for the benefit of athletics in this Provincial region.

26.5 All members of CGA shall submit to the office of CGA their audited financial statements annually, before the AGM of CGA.

27. RULES AND REGULATIONS

- 27.1 The Executive Board shall from time to time issue Rules and regulations in accordance with those of ASA from time to time.
- 27.2 All such rules and regulations will be ratified at an AGM or SGM convened for this purpose.

27.3 All provincial teams to all ASA's national championships or inter-provincials shall at least reflect the following demographics:

27.3.1 All senior teams shall reflect a 40:60 (black: white) demographic balance.

27.3.2 All junior teams shall reflect a 50:50 (black: white) demographic balance.

27.3.3 All youth teams and under shall reflect a 60:40 (black: white) demographic balance.

28. PROVINCIAL CHAMPIONSHIPS

28.1 This Province shall hold the following Provincial Championships:-

28.1.1 Cross Country;

28.1.2 Road Running; and

28.1.3 Track & Field.

28.2 Except in exceptional circumstances as shall be determined by the Executive Board in conjunction with the Executive Board of ASA, only South African citizens may take part in Provincial Championships.

29. DOMICILIUM RULE

The rule of domicilium as outlined in the constitution of ASA shall apply.

30. LINES OF COMMUNICATION

30.1 The line of communication shall be from the Athlete to the Club and from the Club to the Province.

30.2 Only in exceptional cases where no co-operation has been forthcoming from a Club, CGA will meet directly with an Athlete.

30.3 Officers of CGA shall serve on the Executive Board, Commissions and Committees of CGA in an ex-officio capacity only.

31. AMENDMENTS TO THE CONSTITUTION

31.1 Proposed amendments made may be submitted by the Executive Board, Commissions and Committees and Members of CGA.

31.2 Subject to the provisions of this Constitution, decisions of the AGM concerning the validity of any provisions of this Constitution shall be final and binding on the proviso that they do not conflict with any provisions in ASA's Constitution or ASA's Rules and Regulations.

32.1 Difficulties concerning situations not provided for in the Constitution shall be submitted in writing to ASA and shall be investigated and reported upon by ASA to the Executive Board in this Province before it is placed on the agenda of the next AGM. The decision of the AGM, subject to 31.1, shall be final and binding.

33. DISPUTES

Any dispute between Members, or between Members and CGA shall be dealt with in accordance with ASA's Constitution Dispute Procedure.

34. DISSOLUTION OF CENTRAL GAUTENG ATHLETICS

The dissolution of CGA may be effected only in terms of the provisions of this Constitution relating to AGMs, representations at AGMs and voting at General Meetings, provided the following stipulations are met:-

- 34.1 an interim committee be appointed to finalise the affairs of CGA;
- 34.2 such interim committee be constituted by two members of the Executive Board, the Manager of this Province's official bank, and the Executive Officer;
- 34.3 The official archives of CGA will be placed in the care of the State Archives in terms of the provisions of section 13(1)(B) of the Fund Raising Act, No. 107 of 1978 as amended from time to time;
- 34.4 The assets and liabilities of CGA will be divided amongst the Members of CGA on a basis to be determined by the official auditors CGA or be transferred to a body with similar Aims and Objectives as Central Gauteng Athletics. .

35. AUTHORITY OF THIS CONSTITUTION

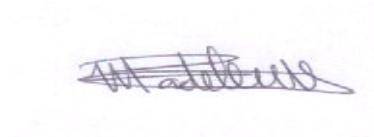
This Constitution supersedes any Constitution of a Member or Club in so far as it conflicts with it. However, in the event of any conflict in any provision or clause of this Constitution with any provision or clause in the Constitution of ASA then ASA's Constitution shall prevail and supersede this Constitution to the extent of the conflict, in order to give effect to the meaning and interpretation as laid down in the ASA Constitution.

36. AUTHORITY OF ASA AND IAAF RULES

Any provision in this Constitution that is in conflict with ASA or IAAF rules will be superseded by such rules, as amended from time to time.



James Molo
President



Mandla Radebe
General Manager: